**NATIONAL SUN YAT-SEN UNIVERSITY**

**College of Liberal Arts**

**Regulations on the Organization of Faculty Evaluation Committee**

Approved by the 6th College General Meeting on June 4, 1996, School Year 84.

Reviewed and approved by the 175th University Faculty Evaluation Committee Meeting on September 18, 1996.

Amended and approved by the 3rd College General Meeting on January 6, 1999, School Year 87.

Reviewed and approved by the 210th University Faculty Evaluation Committee Meeting on January 20, 1999.

Amended and approved by the 1st College General Meeting on October 5, 2005, School Year 94.

Approved by the 297th University Faculty Evaluation Committee Meeting on October 20, 2005.

Amended and approved by the 7th College Faculty Evaluation Committee Meeting on May 24, 2012, School Year 100.

Approved by the 1st College General Meeting on October 24, 2012, School Year 101.

Amended and approved by the 248th University Faculty Evaluation Committee Meeting on November 22, 2012.

1. The College of Liberal Arts Faculty Evaluation Committee (hereafter referred to as “the Committee”) is specifically organized for the deliberation of faculty recruitment, employment terms, promotion, temporary and permanent contract termination, continuing contract, service extension, transfer, lecturing abroad, research, study advancement, research leave, and lecturer recommendation of the College of Liberal Arts (hereafter referred to as “the College”). The Committee is organized in accordance with Article XX of “The University Act,” Article LVIII of “National Sun Yat-sen University (NSYSU) Organizational Regulations” and Article II of “NSYSU Regulations on the Organization of Faculty Evaluation Committee.”
2. Committee Members
	1. College dean (convener)
	2. Heads of each departments and institutes of the College (those without qualification of professorship may not vote on a promotion case)
	3. Two representative professors of each department and one representative professor of each institute. Representatives are selected through a vote by full-time faculty members of individual departments and institutes. The representative shall serve for one-year period. Voting method is determined by individual departments and institutes.
	4. If a department/institute is not able to elect any or enough representative professors, the department/institute may recommend for the college dean to employ professors from other universities in similar disciplines or NSYSU full-time professors with sufficient experience in administration to attend as representative.
	5. If a representative professor of any department/institute is absent for over two meetings, the department/institute must reselect a representative within two weeks.
3. Meetings of the Committee are held irregularly. Committee members must personally attend the meeting and may ask another to substitute their place. A meeting must have over two-thirds of the members to convene. To pass a voting, cases must receive over two-thirds supporting votes of the committee members present with voting rights. For significant cases, third-quarters supporting votes are required from the committee members present with voting rights.
4. The Committee may invite relevant personnel to attend the meeting to provide explanations.
5. Deliberations by the Committee must be in accordance with the “Act of Governing the Appointment of Educator,” “Enforcement Rules of Act Governing the Appointment of Educators,” “Regulations for Employment Benefits of University and Independent College Teachers,” “Regulations Governing the Screening of Qualification of University, Independent College and Junior College Teachers,” “NSYSU Regulations on Recruitment on Teaching and Research Personnel,” “NSYSU Regulations of Teaching and Research Personnel Promotion Evaluation,” “The College Guidelines for Faculty Employment,” “The College Regulations on Faculty Promotion Evaluation,” and other relevant regulations. The College “Regulations for Faculty Employment” and “The College Regulations on Faculty Promotion Evaluation” are issued otherwise.
6. Items for deliberation listed in Article I of the present regulations must be approved by the department/institute faculty evaluation committee before presenting to the Committee.
7. The present regulations shall be implemented following approvals of the College General Meeting and University Faculty Evaluation Committee as well as authorization of the president. The same procedure shall be carried out when amendments are to be made.